

MEDICAL DEVICE STAFF TRAINING QUESTIONNAIRE

MEDICAL DEVICE / EQUIPMENT OR SYSTEM COVERED BY THIS QUESTIONNAIRE:

ENDOR PLUS


NOTE – FAILURE TO SATISFACTORILY COMPLETE THIS DOCUMENT WILL INFLUENCE THE TRUST’S DECISION TO PURCHASE OR USE OF THE DEVICE / EQUIPMENT / SYSTEM.

1.	Training for staff in the correct use of the product NO TRAINING REQUIRED- ONLY ONE SWITCH AND FOUR DIALS – DESIGNED FOR PATIENT HOME USE. COULD PROVIDE TRAINING, BUT COST WOULD BE SEVERAL TIMES MORE THAN PRODUCT	NO
2.	What are the maximum and minimum numbers of trainees that can be accommodated per session?	Min: N/A Max:
3.	How many days training are included in the offer price?	10 min
4.	Cost of additional days?	N/A
5.	Qualification(s) of trainer(s)	
6.	Are any consumables required for the training included?	NO*
7.	How many staff could be trained annually?	
8.	Is training provided outside of office hours e.g. weekends, night-time, evenings?	NO*
9.	Is the training structured to ensure individual staff receive training in the following areas (where appropriate):	See user manual
	Purpose and function of the device	User Manual
	Definition of the applications of the device	User Manual
	Automatic switch on test procedure of this device	User Manual
	Pre-use checks	N/A *
	Safe and correct connection of device to patient	User Manual
	Appropriate selection and insertion of other equipment e.g. infusion lines, syringes etc.	N/A
	Full demonstration and subsequent observation of the specific device e.g. selecting and checking infusion rates, starting the infusion for syringe pumps etc.	N/A
	Description and demonstration of alarms	None

	Observation of interpretation and appropriate responses to the alarm	N/A
	Recognition of malfunctions of the device	User Manual
	Care and cleaning of the device	User Manual
	Knowledge of battery life	User Manual
	Maintenance (aside from general care and cleaning)	N/A
	Quality assurance/control	YES / NO*
10.	Does the training include a competence assessment to check understanding?	N/A
11.	Are competence certificates signed?	N/A
12.	Are records of attendance kept?	N/A
13.	Is a range of training sessions offered e.g. key trainer, awareness sessions etc?	N/A
14.	How long do key trainer sessions last on average?	
15.	How long do awareness sessions last on average?	
16.	Are yearly updates provided?	N/A *
17.	Are yearly competence checks provided?	N/A
18.	Sample training plan ENCLOSED	NO*

****Circle as appropriate***

I declare that the information provided is complete and accurate, and that should any information change, such changes will be brought to the attention of the Trust.

COMPLETED BY	
PRINT NAME:	A S BROWN
POSITION:	SALES MANAGER
CONTACT: (Tel/Fax/Email)	andrew@tenscare.co.uk
SIGNATURE:	
FOR AND ON BEHALF OF:	TENSCARE LTD
DATE:	5.4.06